

# BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

## Finance and General Purposes Committee

Date: Thursday 7<sup>th</sup> September 2023

The press and public are invited to attend a meeting of the Finance and General Purposes Committee meeting of Bingley Town Council, which will be held on Wednesday 13<sup>th</sup> September 2023 at The Hub, Myrtle Place, Bingley, BD16 2LF, at 6.30pm.

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins

Town Clerk to the Council

Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

[townclerk@bingleytowncouncil.gov.uk](mailto:townclerk@bingleytowncouncil.gov.uk) 07529 222679

**This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1**

## AGENDA

### **2324/57 Apologies for absence**

- a) To note apologies for absence.
- b) To approve reasons for absence.

### **2324/58 Disclosures of interest**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To receive and consider requests for dispensation as appropriate.

### **2324/59 Minutes**

To confirm as a correct record the minutes of the Finance and General Purposes Committee meeting held on 9<sup>th</sup> August 2023 (attached).

### **2324/60 Confidential items to be discussed after item 2324/72**

To consider if any further items on the agenda need to be discussed in confidence after item 2324/72, following exclusion of the press and public, due to their sensitive nature.

### **2324/61 Public Participation**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

**2324/62 Grants**

To consider the following grant applications (further information attached):

- a) Bingley Camera Club (further information to follow).
- b) Bingley Chamber of Trade.
- c) Friends of Prince of Wales Park.

**2324/63 Allotments**

To receive an update on allotments and to agree any actions, including on the following:

- To receive an update on the plot numbering at the Beck Lane site.
- To receive an update on the investigations into the search for a gardener/handyman at the Beck Lane site.
- To receive an update on rent payments and vacant allotments.
- To receive an update on the investigations into the need for an updated asbestos survey at both sites.
- To receive an update on progress with Plot 23, Beck Lane.

**2324/64 Bank reconciliations and statements, balances**

- a) To consider and approve the bank reconciliations for August 2023 (attached).
- b) To consider and approve the bank statements for August 2023 (attached).
- c) To note the bank balances to date (to note at the meeting).

**2324/65 Business Case**

To consider the updated documents relating to the new Business Case (further information attached), with a view to making recommendations to the Full Council.

**2324/66 Website**

To receive an update on the new website investigations and to agree any actions.

**2324/67 Policies**

To consider a forensic review of the Town Council's Financial Regulations and Standing Orders (both attached) and to agree any actions.

**2324/68 Green and Clean**

To receive an update on Green and Clean, and to agree any actions, including on the following:

- a) To consider recent and upcoming litter picks.
- b) To receive an update on Green and Clean Forums.

**2324/69 CIL funding**

To receive an update on the CIL funding, including any progress on the bandstand electricity project, and to agree any actions.

**2324/70 Risk Management**

To identify any new or unacceptable levels of risk to the Town Council and amend the Risk Register accordingly.

**2324/71 Date of next meeting**

To agree the date for the next Finance and General Purposes Committee meeting on Wednesday 11<sup>th</sup> October 2023 at 6.30pm at the Hub, Myrtle Place, Bingley.

**2324/72 Exclusion of the press and public**

To resolve that members of the press and public be excluded from any items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

**2324/73 The Hub**

To receive an update on issues associated with the Hub and to agree any actions, including on the following:

- a) To receive an update on recent plumbing work (water heater and public toilet taps).
- b) To consider necessary electrical work.
- c) To consider necessary work on the entrance dome.
- d) To consider exterior wood staining.
- e) To consider the drainage problems.

**2324/74 Christmas trees 2023**

To approve the costs for the Christmas trees this year (approximate costs attached).

**2324/75 Internal auditor**

To approve the internal auditor for 2023-24 (one quote attached).